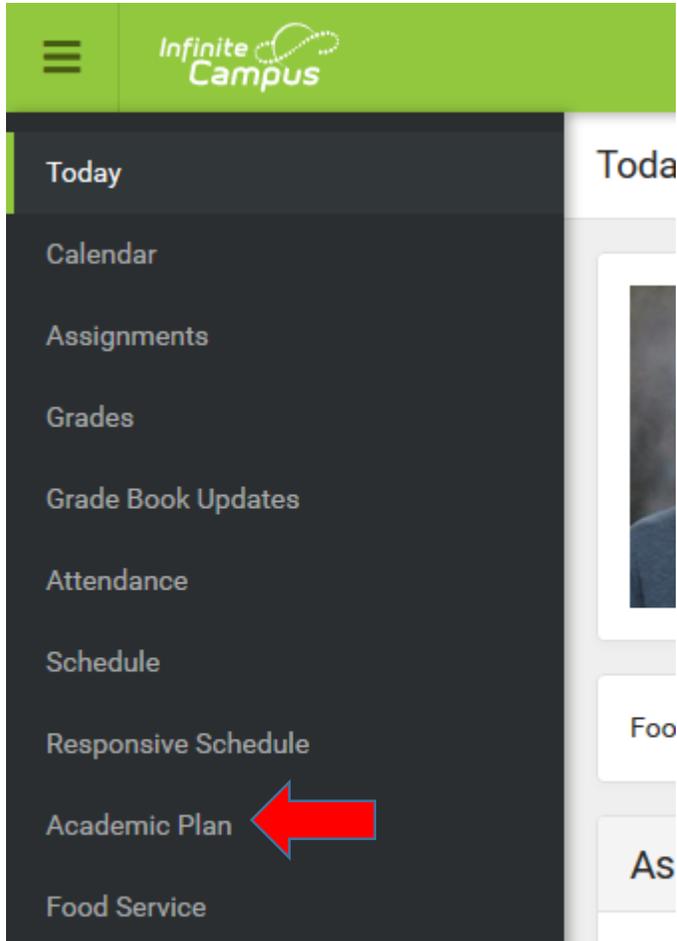
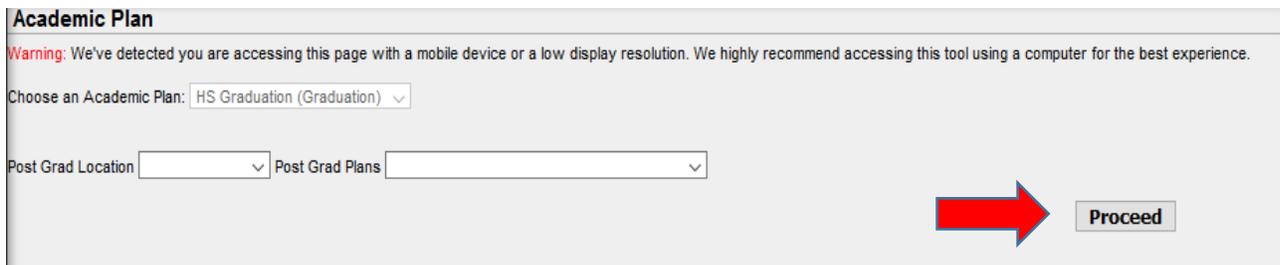


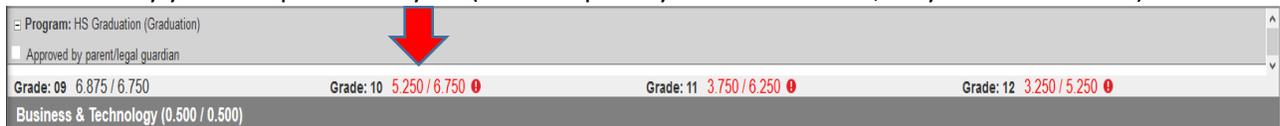
1. Log into your Infinite Campus Account.
2. Choose “Academic Plan” from the list on the left-hand side.



3. On the next screen, click “Proceed”.



4. This takes you to your Academic Plan. Most of your required classes have already been entered for you. You MUST enter enough additional classes for your total credits for the next year to equal **6.25**. You do NOT need to fill out any year except for next year (for example: if you're a freshman, only fill out Grade 10).



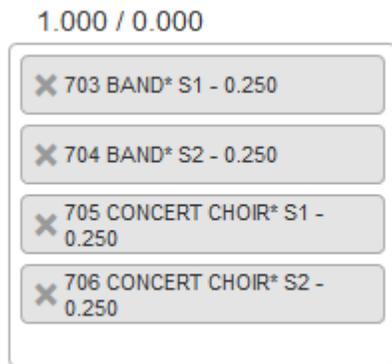
A few things to note:

- a) If you do not have at least 6.25 credits, your academic plan is not complete and you must add additional classes.
- b) If you have 6.25 credits, you will have one study hall every day, plus one study hall every other day (on the opposite day you have PE).

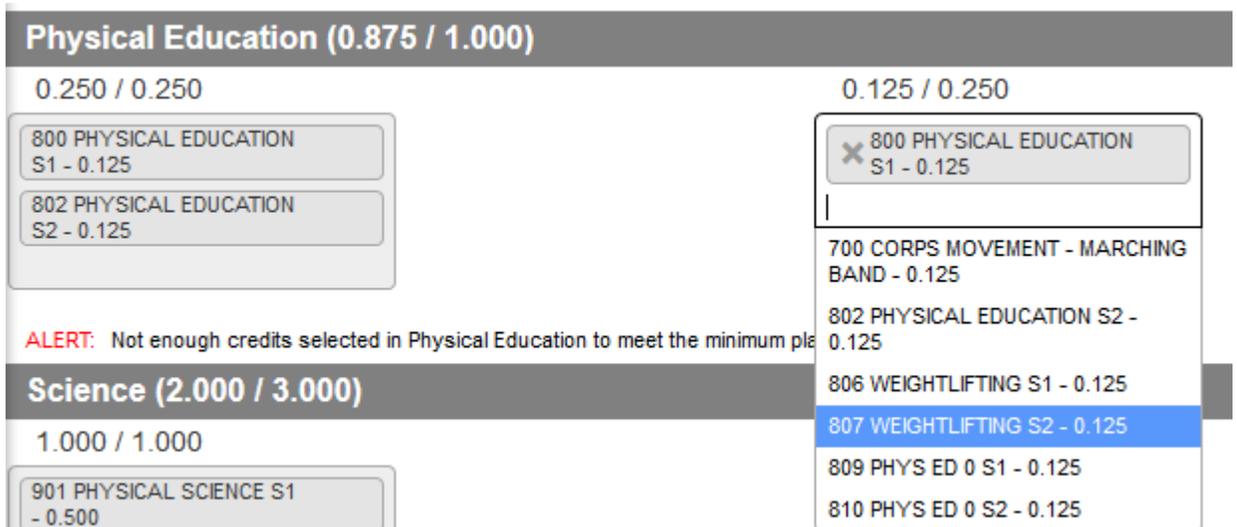
- c) If you have 7.25 credits, you will only have one study hall everyone other day (on the opposite day you have PE).
- d) If you register for more than 7.25 credits you will need to take 0 hour PE in at least one semester (7.75 credits) if not both (8.25 credits).
- e) If you want to register for EVERY DAY BAND you need to select 701 Band S1 AND 702 Band S2 (worth 0.5 credits each). If you want to register for EVERY DAY CHOIR you need to select 710 Concert Choir S1 AND 711 Concert Choir S2 (worth 0.5 credits each).



- f) If you want to take BAND **AND** CHOIR you need to select 703 Band\* S1, 704 Band\* S2, 705 Concert Choir\* S1, and 706 Concert Choir\* S2 (worth 0.25 credit each).



- g) If you want to take Weightlifting instead of PE, you may remove one or both of the Physical Education courses from your plan and add Weightlifting.



- h) You DO NOT need to enter anything into the “Non-Credit” section. That is for Study Hall/Success Center/JAYS. I will mass add those to student schedules.

- i) **Juniors and Seniors** – If you plan on applying for CLT, you will need to put Christian Leadership in as one of your religion choices, plus the religion class you want in the opposite semester AND put a religion class you would like to take in the event you do not make it on CLT in the “Alternate” section of the Academic Plan.

The screenshot shows the 'Academic Plan' interface with three main sections:

- Religion (4.000 / 4.000):** This section is divided into four columns, each representing a semester. The first column (1.000 / 1.000) contains '1280 SACRAMENTS - 0.500' and '1281 FOUNDATIONS IN SCRIPTURE - 0.500'. The second column (1.000 / 1.000) contains '1286 WHO IS JESUS CHRIST? - 0.500' and '1287 LIFE IN CHRIST - 0.500'. The third column (1.000 / 1.000) contains '1282 CHRISTIAN LEADERSHIP - 0.500' and '1283 THE CHURCH - 0.500'. The fourth column (1.000 / 1.000) contains '1250 RESPONDING TO THE CALL - 0.500' and '1282 CHRISTIAN LEADERSHIP - 0.500'. A red arrow points from the third column to the fourth.
- Non-credit:** This section contains several empty boxes and a search box with the text 'Type to search or select courses'. Below the search box are three course options: '9004 STUDY HALL S2', '9003 STUDY HALL S1', and '9987 JAYS'.
- Alternates:** This section contains a search box and a course selection box for '1285 WORLD RELIGIONS - 0.500'. A red arrow points to this selection.

5. Once you have added all of the classes you need, and you ensure you have AT LEAST 6.25 credits, click “Save”.

The screenshot shows the bottom of the 'Academic Plan' interface. At the top, there is a navigation bar with the following elements: 'Academic' (with a red arrow pointing to it), 'Save' (with a floppy disk icon), 'Course Plan Report' (with a printer icon), 'Progress Report' (with a printer icon), and a search box labeled 'Search the Course Catalog'. Below this bar, there are two rows of information:

- Program: HS Graduation (Graduation) (with a dropdown arrow icon)
- Approved by parent/legal guardian (with a checkbox icon)

Below these are two rows of credit information:

- Grade: 09 6.875 / 6.750
- Grade: 10 5.250 / 6.750 (with a red warning icon)

At the bottom, there is a row for 'Business & Technology (0.500 / 0.500)'.

6. Tell your parents you have completed your plan and ask them to log into THEIR Infinite Campus account to approve your plan.